



Minutes of the NOAA Small Boat Safety Board Meeting October 2, 2008 Via Teleconference



Minutes of Small Boat Safety Board (SBSB) Meeting via Teleconference and Go-To-Meeting

Date: Thursday, October 2, 2008

Time: 10:30 (PT)

Board members present:

- LCDR Mark Miller, SBP Manager
- LT Chad Cary, SBP XO
- Dennis Thaute, OLE
- Wayne Hoggard, NMFS
- Dennis Donahue, OAR
- CDR Richard Wingrove (for CAPT John Humphrey) OMAO
- Craig Gillis SECO
- Chad Yoshinaga, NMFS (PI Region)
- Roger Mays, NCCOS (for NOS)
- Richard Softye, BMT Designers and Planners, Inc.
- Michael Gallagher, NMFS Headquarters

Board members absent:

- Jack Burkes, OMAO
- Dana Wilkes, NOS
- CAPT John Humphrey, OMAO

Technical advisor present:

- None

Contractors present:

- Rich Softye, BMT Designers and Planners, Inc.

Agenda Items discussed:

1. Review of minutes from previous SBSB meeting.
2. Introduction of SBP's new Coordinator (XO), LT Chad Cary.
3. Next SBSB meeting scheduled for November 18, 19, 20 in Seattle, WA which also coincides with Pacific Marine Expo event Nov 20, 21, 22. Travel to be paid for by each member's respective line office. Primary Agenda topics:



Minutes of the NOAA Small Boat Safety Board Meeting October 2, 2008 Via Teleconference



- A. Update NOAA SBS&P Manual
 - B. Create policies, procedures and plans for the future Inspection Program.
4. AEDs. SBP has 40 AEDs available for distribution. We will wait for feedback from NDC and SBSB members on which boats are the highest priorities for this equipment based on diving and/or remote operations. SBP will track AED units, battery expirations and only distribute the units to boats with operators trained to use them. SBP and the Beaufort NMFS lab have AED trainers available.
 5. Unanimous vote declares BoatWise Course a BS&S equivalent.
 6. Law enforcement issue – unresolved. ONMS
 7. Inspection Program.
 - A. New FTE position to be split 50% SBP and 50% fleet inspection (handling class III, SRV's, and Ships with numerous small boats).
 - B. Should it be a requirement that vessels be inspected upon delivery or prior to beginning operations or long transits? (Unresolved)
 - C. STREETER – Discussion regarding RADM's memo stating all CAT IIs must be fixed within 12 months. It was mentioned the long turnaround time that currently exists with inspections and lack of oversight would make it even more difficult to meet this requirement. New Inspection Coordinator FTE should help resolve this issue. This topic to be discussed further in November.
 - D. What should be the SBEX inspector pre-requisites for consideration by the SBSB?
 8. Upcoming Trainings
 - A. ABYC training in Hawaii will most likely move to December to accommodate *Oscar Elton Sette's* schedule.
 - B. VOC's have voiced confusion regarding the ABYC/NOAA Inspection course being a requirement to conduct ASBE or SBEX inspections. This class is not a requirement for ASBE and does not qualify one for conducting the SBEX.
 - C. Prior to teaching the NOAA Component course it is recommended that the instructor clarify the purpose of the course to help students better prepare prior to attending.
 - D. Follow up on AMSEA rules.